

Date: 11/21/2016

Course Proposal

User: [REDACTED]

Report: 20

1. Course Summary :

Course Number: 1007

Course Title: Developing Interview and Interrogation Skills: Reid Nine Steps of Interrogation - Revised 2016

Course Description: This workshop is designed to help administrators develop skills in interviewing and interrogation techniques. Participants will learn how to recognize verbal and nonverbal behavior to determine who is telling the truth (or not), will learn characteristics to determine if an allegation against another is true, and learn how to structure the investigative interview combining both investigative and behavior provoking questions.

Number of Professional Development Hours: 6.30

Course Expiration Date: 06/30/2019

YES NO INDICATE IF THIS COURSE IS AN ONLINE DISTANCE EDUCATION COURSE

Academy Coordinator Name: JASON LEAHY
 Title: Regional Program Admin
 Address(Street, City, Zip Code) :
 2940 BAKER DRIVE
 SPRINGFIELD, IL 62703

ROE/ISC#: 95 - IPA
 Telephone: 217-525-1383
 FAX: 217-525-7264
 E-mail Address:

Leadership Area : Communication Skills

School Leader Standard : Management

Administrative Target Group: Principal/Asst. Principal

2. Participants' Outcome(s) : Please describe in detail the outcome(s) expected as a result of this academy course. (Course content must focus on a single set of measurable outcomes. Limit outcome(s) to no more than five.)

No. Outcomes Description

1 Participants will be able to recognize verbal and nonverbal behavior symptoms during the investigative interview.

Principals Standards

School Leader Standard

Management

Performance/Knowledge indicators

3G. recognizes legal issues impacting school operations

No. Outcomes Description

2 Participants will understand the various characteristics that can be used to determine whether or not an allegation made by one student against another is true.

Principals Standards

School Leader Standard

Acting with Integrity, Fairness, and in an Ethical Manner

Performance/Knowledge indicators

5E. analyzes school problems with an understanding of major historical, philosophical, ethical, social, and economic influences in a democratic society

No. Outcomes Description

3 Participants will be able to structure the investigative interview combining both investigative and behavior provoking questions.

Principals Standards

School Leader Standard

Acting with Integrity, Fairness, and in an Ethical Manner

Performance/Knowledge indicators

5I. communicates effectively with various cultural, ethnic, racial, and special interest groups and other diverse populations in the community

No. Outcomes Description

- 4 Each participant will understand how to persuade individuals to tell the truth about what they have done or what they know about the issue under investigation.

Principals Standards

School Leader Standard

Management

Performance/Knowledge indicators

3C. understands principles and issues relating to school safety and security

No. Outcomes Description

- 5 Participants know how to develop an action plan to share workshop information with appropriate staff.

Principals Standards

School Leader Standard

Facilitating a Vision of Learning

Performance/Knowledge indicators

1Q. frames, analyzes, and resolves problems using appropriate problem-solving techniques and decision-making skills

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3. Course Materials : Please list all materials that will be used to deliver the course. For each material listed:

- a. Indicate the type of material;
- b. List the formal title;
- c. List the name of the author(s);
- d. List the year of publication;
- e. If applicable, indicate the time period;
- f. if applicable, indicate the page number(s)
- g. Indicate if the material is required or recommended .At least one material must be marked as required; and
- h. Indicate all materials that are copyrighted.

Important disclaimer: The acquisition of written approval for copyrighted materials to be used by participants is the sole responsibility of the provider and/ or presenter.

<u>No</u>	<u>Material Type</u>	<u>Title</u>	<u>Author</u>	<u>Year</u>	<u>Time Period</u>	<u>Page No(s)</u>	<u>Required</u>	<u>Recommended</u>	<u>Copyright</u>
1	Booklet	The Reid Technique of Interviewing and Interrogation	John Reid and Associ	2010	Does Not Apply		Y	N	Y
2	Power Point Presentation	Criminal Interrogation and Confessions	John Reid and Associ	2013	Does Not Apply		Y	N	Y
3	Book	Anatomy of Interrogation Themes	Senese, L.C.	2009	Does Not Apply		N	Y	Y
4	Book	The Investigator Anthology	Jayne, B.C., Buckley, J	2010	Does Not Apply		N	Y	Y
5	Handout	The Reid Technique of Interviewing and Interrogation	John Reid & Associat	2013	Does Not Apply		Y	N	Y
6	Book	Criminal Interrogation and Confessions, 5th Edition	Inbau, Reid, Buckley a	2013	Does Not Apply		Y	N	Y
7	Website	www.reid.com	John Reid & Associat	2013	Does Not Apply		Y	N	Y

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3a. Copyrighted Materials : Please list contact information for attaining the rights to use the materials, if not readily available to purchase.

<u>No.</u>	<u>Material Type</u>	<u>Title</u>	<u>Copyright Contact</u>	<u>Copyright Contact Phone</u>
1	Booklet	The Reid Technique of Interviewing and Interrogation	Joe Buckley	312-583-0700
2	Power Point Presentation	Criminal Interrogation and Confessions	Joe Buckley	312-583-0700
3	Book	Anatomy of Interrogation Themes	Joe Buckley	312-583-0700
4	Book	The Investigator Anthology	Joe Buckley	312-583-0700
5	Handout	The Reid Technique of Interviewing and Interrogation		
6	Book	Criminal Interrogation and Confessions, 5th Edition		
7	Website	www.reid.com		

3b. Research References : Please list all research references used to create the course. At least one reference must be listed. For each reference listed :

- a. Indicate the type of material;
- b. List the formal title;
- c. List the name of the author(s);
- d. List the year of publication;
- e. If applicable, indicate the time period; and
- f. If applicable, indicate the page number(s).

<u>No.</u>	<u>Material Type</u>	<u>Title</u>	<u>Author</u>	<u>Year Published</u>	<u>Time Period</u>	<u>Page No(s)</u>
1	Book	Criminal Interrogation and Confessions	Reid, Inbau, Buckley and J	2001	Does Not Apply	
2	Book	The Essentials of the Reid Technique	Reid, Inbau, Buckley, and J	2005	Does Not Apply	

4. Course Syllabus : For each subtopic entered :

- a. Describe what will be taught and list the number(s) of any materials used with this subtopic.
- b. Indicate the amount of time estimated.
- c. Indicate which subtopic will contain the application/dissemination component.
- d. Indicate direct or indirect contact. Only one subtopic can contain the application/dissemination component.
- e. Indicate at least one outcome.

Note: The course must incorporate an application and/or dissemination component which will be described in detail in the next section. A minimum of six (6) hours of professional development is required. A minimum of three (3) hours must be direct contact instruction.

<u>No</u>	<u>Subtopic Title</u>	<u>Duration</u>	<u>Application/ Dissemination</u>	<u>Direct Contact</u>	<u>InDirect Contact</u>	<u>Outcome Description</u>
1	Overview	0.30	N	Y	N	Participants will be able to recognize verbal and nonverbal behavior symptoms during the investigative interview.
	<u>Order</u>	<u>Recommended Activity</u>				
	1	Power Point Presentation				
	2	Large Group Instruction				
2	Behavior Symptom Analysis	1.30	N	Y	N	Participants will understand the various characteristics that can be used to determine whether or not an allegation made by one student against another is true.
	<u>Order</u>	<u>Recommended Activity</u>				
	1	Power Point Presentation				
	2	Small Group Discussion				
	3	Large Group Discussion				
3	Behavior Analysis Interview	1.30	N	Y	N	Participants will be able to structure the investigative interview combining both investigative and behavior provoking questions.
	<u>Order</u>	<u>Recommended Activity</u>				
	1	Power Point Presentation				
	2	Large Group Instruction				
	3	Large Group Discussion				

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<u>No</u>	<u>Subtopic Title</u>	<u>Duration</u>	<u>Application/ Dissemination</u>	<u>Direct Contact</u>	<u>InDirect Contact</u>	<u>Outcome Description</u>
4	Reid 9 Steps of Interrogation	2.00	N	Y	N	Each participant will understand how to persuade individuals to tell the truth about what they have done or what they know about the issue under investigation.
	<u>Order</u>					
	1					Power Point Presentation
	2					Small Group Discussion
	3					Large Group Discussion
5	Develop an Action Plan	1.00	Y	N	Y	Participants know how to develop an action plan to share workshop information with appropriate staff.
	<u>Order</u>					
	1					Individual Activity
<u>Total Subtopic Duration</u>		6.30				

5. Application/Dissemination Component:

Please describe the product(s) each participant must complete as the application dissemination component. An official representative of the delivering organization must review the product(s) submitted by each participant.

Each participant will analyze how he/she deals with student or staff wrongdoings. He/she will create a plan explaining in detail how to incorporate the new knowledge from this workshop into his/her daily activities regarding the investigation of student or staff wrongdoing. The plan must include a condensed summary of the workshop materials that they will disseminate to their co-workers to help them enhance their interviewing skills.

6. Certified/Trained Presenters :

Indicate if the course must be presented by certified/trained presenter(s). If yes, please provide contact information requested below so other entities may obtain a list of the certified/trained presenter(s).

Yes No

a.Name of the Entity or Person to Contact for list of Certified/Trained Presenters:

John E. Reid & Associates, Inc.

b.Phone Number:

312-583-0700

Date: 11/21/2016

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List of Trained Presenters

Last Name First Name

Buckley Joe

c. Indicate if you will train individuals interested in becoming certified/trained presenters for this course.

Yes No

d. List the minimum requirements individuals must possess in order to qualify to be trained as a certified/trained presenter (e.g. teaching experience, holding an administrative certificate, successful adult trainer, etc.).
